



Situations Vacant

ABLE to start now? computer/mail order/Ph workers from home. Up to \$500-\$3000. PT/FT. Ph 083 292 799.



Part-time Teacher required for Special Needs Department. 10 hours (2 days) per week.

Ideally suit a teacher with Special Needs experience or Primary Teaching background.

Immediate start. Fixed term position until the end of the year.

Please contact Heather Hata Ph 867 9309 (wk) or email ht@campioncollege.school.nz.

Due to increase in work load

We now have the following positions available

- Electricians
- Current practising licence required
 - Domestic
 - Commercial
 - Industrial.

Fire/Alarm Technicians
Sprinkler Fitter/Trainee

Air Conditioning
Installer

Please post your CV to:
Pacific Electrics Ltd
PO Box 754
Gisborne
Phone 868 3161

FARM worker. Shepherd Fencer General with 3 handy dogs for 1100 ha sheep and beef farm, 30 mins from Gisborne. 3 bedroom home. Ph 06 867 0361.

HAIRDRESSER wanted. Hire a chair, great earning potential, 50/50. Ph 867 5276 a/h.

HAULER Operator, breaker out & faller required. Ph 863 7111 or 021 863 711.

LEGAL SECRETARY

Sole practitioner specialising in family law seeks a highly motivated personal assistant/secretary for sole charge position, with the following:

- Previous experience as a legal secretary preferred but not essential;
- Computer skills and experience in Microsoft Office essential;
- Excellent people skills;
- Ability to juggle a varied and busy workload and meet urgent deadlines when required;
- Sense of humour essential.

This is a part-time position with some flexibility. Please forward a CV with references, in confidence by Tuesday 5 August 2008 to Staff Vacancy, P.O. Box 391, Gisborne.

Situations Vacant

LOADER OPERATOR WANTED
Must be experienced at loading & cut over work.
IMMEDIATE START REQUIRED.
Ph 027 217 5858 or 06 867 0230

Situations Vacant

VICTORIA CHILDCARE CENTRE
Part-time administrative position available
Are you enthusiastic, flexible and organised?
We have just the part time position for you
For more information phone 867 3853 or Send your CV to:
Victoria Childcare PO Box 1185 Gisborne

Employment Wanted

GOOD WORKER, FEMALE, 25
Looking for a job.
Business and Marketing degree in a French university, excellent computer skills, experienced.
Please contact me on 027 393 4480

Having a garage sale Saturday?
Deadline to advertise is 11am Thursday.

Situations Vacant

Public Health Nurse
0.4 – 0.5 FTE
Well Child
Vacancy Number: 080704

We have an exciting opportunity for an enthusiastic Public Health Nurse who is keen to work with others in the Unit to reduce the inequalities in health in the Tairāwhiti region. This is a great part-time opportunity working 16-20 hours per week, so may suit someone looking for that work-family like balance.


Candidates are required to be a registered nurse with a current annual practicing certificate, a full clean and current driver's licence. If you have experience in primary care, this would be an advantage.

All candidates will be subject to a police check.

For further information regarding this opportunity, please contact Kim Quartermain on (06) 869-0500 ext 8700.

Closing Date: 6th August 2008

All applications must be accompanied by an application form. To download a position description and application form please visit the website www.tdh.org.nz or contact the Human Resources Department, on ext 8268 or by emailing jobs@tdh.org.nz



Public Notices

Readers Bargains

Sell your unwanted used property in the Readers' Bargains section of the Classified Ads. It's FREE (conditions apply).

Advertisements received by 8am Monday to Friday, will appear for three days, beginning on the publishing day following receipt.

Conditions of Acceptance

- Items must be used
- Price must be included
- Total price of items must not exceed \$1000
- Contact details must be included in advertisement
- Commercial advertisements will not be accepted

Name:Phone:

Details:

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TE NUPEPA O TE TAIRAWHITI

Phone: 869 0601 • Fax: 869 0644

Or our Online Readers Bargains link:

www.gisborneherald.co.nz

P.O. Box 1143, 64 Gladstone Road, Gisborne

Situations Vacant

GENETIC TECHNOLOGIES LTD
DATA PROCESSING AND GENERAL OFFICE DUTIES

Full time position
The successful applicant must have good computer skills, with a knowledge of word and excel
Specific on job training will be provided.
Please forward you application with references to:

GeneticTechnologies Ltd
PO Box 214
Gisborne 4040

Applications close 8th August 2008

GENETIC TECHNOLOGIES LTD
SEED PRODUCTION ASSISTANT

Full time position
The successful applicant must be a good team player with a positive attitude and enjoy a variety of field and factory work.
Specific on job training will be provided.
Please forward your application with references to:

GeneticTechnologies Ltd
PO Box 214
Gisborne 4040

Applications close 8th August 2008


BDO Spicers
Chartered Accountants & Advisers

Best of Both Worlds at BDO Spicers

CAREER OPPORTUNITIES
BDO Spicers Gisborne can offer you the best of both worlds. Our people create a great place to work and if you choose to come and work with us, you'll find support, encouragement and professional opportunities.

GRADUATE – FARMING FOCUS
You will have recently completed or nearly completed your degree in commerce with an agricultural focus. You will be organised, with a keen eye for detail and proficient in Microsoft Office.

This role in our Agribusiness team will allow you to continue to develop your interest in Agriculture, while working in an ATO environment with full support towards your professional qualifications.

ACCOUNTING TECHNICIAN
If you have already attained your AT qualification, are working towards it, or have experience in a Chartered Accountant's Office, and are looking for a change, then we want to talk to you.

Ideally you will have experience in preparing GST returns, interim and annual accounts and tax returns, and are proficient in Microsoft Office.


Contact Carol McCormick at BDO Spicers, Gisborne 06 869 1422, e-mail: carol@buseducation.com for more information.

Check out our website:
[www.bdospicers.com/careers/current jobs](http://www.bdospicers.com/careers/current%20jobs), Gisborne, for a job description and to apply on line. Applications close Friday 8 August at 5pm.

Partnering Clients to Success

Situations Vacant

MOTOR MECHANIC
We have a vacancy for a qualified Mechanic.
Excellent rates of pay and good working conditions in our workshop.
Ireland Motors
Bert Ireland 868 8034



NGATI POROU HAUORA
Primary Mental Health Services

Keyworker 1.0FTE
Adult Mental Health
(Position re-advertised)

Ngati Porou Hauora seeks to employ an experienced, self motivated and committed Keyworker for its Mental Health Services.
The skills and experience being sought are as follows:

- Ability to provide comprehensive assessment and holistic care to clients and their whanau
- Excellent communication and organisational skills are essential to this position as is the ability to work in a small team of workers
- Networking ability, developing strong links between clients, whanau appropriate health professionals and service groups.
- Current & clean drivers licence.
- Registered nurse qualification highly desirable.
- Availability to undertake DAO training and be rostered on call as soon as practicable
- Mental Health follow up of clients and their whanau

Registered Nurse 1.0FTE
Pumau ki te Oranga
GISBORNE
(Position re-advertised)

We are interested in hearing from nurses with experience in mental health and the necessary commitment and enthusiasm to enhance service provision to tangata whaiora. Applicants should have the ability to provide comprehensive mental health assessments and treatment to our client group.
Essential qualifications and experience:

- Registered Comprehensive Nurse with sound clinical knowledge
- Experience working in Primary or Public health
- Must have experience integrating health services with community based activities
- Current and clean drivers licence
- Police Vetting will be required

Primary Mental Health Kaiawhina 1.0FTE

Ngati Porou Hauora offers a holistic health service to all residents of the area, with a strong emphasis on improving whanau/hapu/ health.
You will have the following attributes:

- Be highly organised
- Have excellent local knowledge
- Tangata whaiora focused
- Clean Drivers licence
- Police check will be required

Knowledge and understanding of Te Tiriti o Waitangi, Te Reo Maori and Tikanga Maori are highly desirable for all positions.

For a job description and application form contact:

Tangihaere or Cara
06 8646803
tangihaere.vaatuitui@nph.org.nz
cara-lee.lawton@nph.org.nz

Applications close: Friday 8th August 2008

Situations Vacant

CITRUS MANAGEMENT
OPPORTUNITY IN THE
GISBORNE DISTRICT
WAITARIA LTD

Position: Citrus Orchard Manager

An opportunity has arisen for a person to take an active role in the management of our progressive 40 Ha citrus orchard in the Gisborne area.

Our current manager is looking to phase out of his job, which he says is the best job he has ever had.

We are looking for an enthusiastic and energetic person to initially fill the role of Orchard Manager, with the prospect of promotion to General Manager. Whilst the successful applicant will be responsible for overseeing the day to day operation of the orchard, they will also be expected to be a “hands on” member of the team.

Ideally the applicant will:

- Have experience in orcharding, farming or forestry.
- Be experienced in and enjoy people management.
- Be an excellent oral and written communicator.
- Be familiar with machinery.
- Be prepared to learn and to work hard

In return we offer:

- A competitive salary and conditions.
- A comfortable manager’s residence on farm.
- An attractive work environment 15 minutes from Gisborne.
- Supportive employers who will help develop your potential.
- Training in all aspects of orchard management.

If you are seeking a challenging and rewarding position, please reply in writing with a copy of your C.V. and references, by August 20, to:

**The Directors
Waitaria Ltd
R D 2
Gisborne**

All enquiries will be treated in strict confidence.

Situations Vacant



LYTTON HIGH SCHOOL

**AUTOMOTIVE TEACHER -
REMAINDER OF 2008**

A person interested in teaching young automotive enthusiasts is required from 18 August until 12 December 2008 to teach the Senior Automotive Academy and a year 11 automotive class. Some classroom assistance/support can be made available if required.

Please forward a letter of application with CV and the names of at least 2 referees to: ‘The Principal’ Lytton High School, PO Box 635, Gisborne. Email: info@lytton-high.school.nz. By 4pm, 8 August 2008.

Jim Corder
Principal

2 x Part-time Retail Sales

T&T Childrenswear requires 2 x mature and reliable sales people with at least 2 years proven retail or customer service experience.

Job 1 - Hours, Thursday, Friday and Saturday 10am to 3pm and available on call.

Job 3 - Hours, Tuesday and Wednesday 10am to 3pm and available on call.

All applicants must be flexible and able to do additional hours at short notice.

*To apply, please send your CV to:
jobs@jo-invest.co.nz or phone the
Gisborne Store Manager on
(06) 867 1243*

Situations Vacant



CARERS REQUIRED

Are you that special whanau who can provide time-out for a young person of intermediate or high school age, who has a disability?

Are you able to provide new, safe, and fun family relationships for our clients in Gisborne or the East Coast areas, while their parents or caregivers have a break?

Police checks will be completed for all applicants.

**Please contact Kelly
at CCS Disability Action
on 867 1249 extn 812 or 0800 227 2255**

Situations Vacant

Retail - Manager

Caroline Eve is a successful and expanding women's retail fashion retailer that is dedicated to providing superior customer service. We have 27 stores located throughout the North Island.

Due to an internal transfer we have an exciting opportunity for you to become a part of the Caroline Eve team at our **Gisborne** store.

You will be responsible for the leadership, management and day to day operation of the store. To be successful in your application you will have:

- A proven background in retail, stock management and merchandising
- Enthusiasm and provide flawless customer service
- Be passionate about working in the fashion industry.
- Confidence in working to budgets and sales targets
- A bright and bubbly personality will be essential to add even more vibrancy to the team atmosphere.

If you wish to apply for this position please send your CV plus a covering letter to:
Human Resources Gisborne
Caroline Eve,
400 Raynes Road, RD2,
Hamilton 3282
Or apply online at:
www.carolineeve.co.nz

caroline
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**Administrator/
Vessel Planner**

Gisborne

C3 Ltd is seeking an experienced person to fill the role of Administration/Vessel Planner. The position is full time based at our Gisborne branch on Eastland Port. C3 Ltd is New Zealand’s largest on-wharf logistics company with branches at 13 NZ ports.

Principal duties will include general administration tasks and log export vessel planning duties.

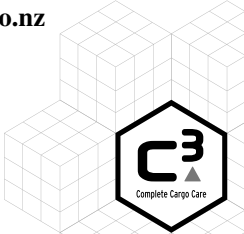
Essential skills include:

- an excellent telephone manner
- accuracy with records
- strong computer skills in Word and Excel with the ability to learn other applications.
- attention to detail

Previous vessel planning experience is not essential as training will be provided to the successful applicant.

Applications close 4 August 2008 and can be sent to:

joe.clarke@c3.co.nz
Or
Joe Clarke
P O Box 19
Gisborne



C3 is a drugs and alcohol free operational worksite

WWW.C3.CO.NZ

Hot Tips

If it's news, please call us on our new freephone

0800 NEWS LINE 0800 639 754

The Gisborne Herald
TE HUPĒA O TE TAIRĀWHITI



**CHIEF EXECUTIVE
(0.3 FTE)**

The Chief Executive will provide a leadership role to the Eastland Wood Council (EWC) working with the Council to achieve the strategic vision, goals and objectives set out in its strategic plan.

Key Responsibilities:

- Provide leadership and first point of contact for EWC
- Communicate the vision of EWC
- Promote cooperation within and between established national and regional forest industry bodies, local authorities, and other relevant parties
- Promote the forest industry as an attractive career to high calibre people
- Source additional revenue to support the objectives of the EWC

Key Abilities:

- Relationship management is a key ability required for this role
- Maintenance of an open relationship with the Council and external stakeholders will ensure this key role requirement is met

The contract is for a two year period, with a negotiable start date. The role would be a part time position with an anticipated time commitment of 0.3 FTE.

A copy of the Strategic Plan and Role Description can be obtained by contacting Julian Kohn 06 868 5894 or 021 908 511.

Applications close on Monday 25 August 2008, and should be sent to:

**The Chair
Eastland Wood Council
c/- PO Box 95
Gisborne**



LeaderBrand Produce Limited

OFFICE ADMINISTRATOR

We are looking for a well-organised individual for an Office Administrator role based at our Makauri Office.

Responsibilities will include, but are not limited to:
reception,dataentry,officeadministration, liaison with field staff and administrative support.

Skills desired include:

- can do positive attitude
- self-motivated
- attention to detail
- professional and friendly telephone manner
- excellent computer skills
- excellent communication skills
- desire to learn
- sense of humour
- current driver’s licence

Applicants must have comprehensive Microsoft Office Products knowledge in Word, Excel, Access and Powerpoint.

If you have these skills, then you may have what it takes to succeed in this busy role where the ability to multi-task and work under pressure with a smile is essential.

Remuneration is dependant upon previous experience and existing skill base.

You must be eligible to work in NZ to apply for this role.

For further details, please phone Suzanne on ph 06-867-3863 or send a letter of application and a copy of your CV to:

**LeaderBrand Produce Limited
PO Box 648
Gisborne
Attn: Suzanne Clarke**

**Or email
suzannec@leaderbrand.co.nz
Applications close Wednesday 6th
August 2008**



Do you want to make a difference?

Plunket has a part-time vacancy for a **Volunteer Services Leader** in the Gisborne/Wairoa area.

Plunket provides Well Child services for over 90 percent of young families in New Zealand. Our services cannot be provided without the help of our volunteers.

We need a passionate person to work with local volunteers and staff to develop and support volunteer operational activities.

Remuneration is based on 13 hours work per week. Expenses are reimbursed and essential resources will be supplied.

If you want to further your management experience and have good organisational, communication, and interpersonal skills please contact Avril for a job description and application form.

Applications for this position close at 5pm on Friday 15th August 2008.

Contact details:
**Avril Tait
Royal N.Z. Plunket Society
P.O. Box 3002
Gisborne 4041
Phone: 06 867 7711
Fax: 06 867 6019
Email: avril.tait@plunket.org.nz**